BACKGROUND AND ORIENTATION MANUAL
FY 2012

Prepared for Members of the SWANA International Board of Directors, Chapter Presidents, Technical Division Directors/Vice Directors and SWANA Staff

Advancing the practice of environmentally and economically sound management of municipal solid waste in North America.

Guiding Principle:
Local government is responsible for municipal solid waste management, but not necessarily the ownership and/or operation of municipal solid waste management systems.
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International Board (IB) –
( Including the Executive Committee, Regional Council Directors, Private Sector Directors, Chapter Directors, & General Counsel):

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GLOSSARY

AD – Associate Director – The Staff individual who has the responsibility to manage and direct operations of the Office of the ED/CEO, in cooperation with the ED/CEO.

CD – Chapter Director – Individuals selected by the Chapters to serve on the IB.

CEM – Communication, Education & Marketing – A Technical Division within SWANA

CL – Chapter Liaison- Member Services – The Staff individual responsible for Chapter support.

CT – Collection & Transfer – A Technical Division within SWANA

DA - Director of Administration – The Staff individual responsible for Accounts Receivable & Payable, Employee Benefits, Office Administration.

DAR – Director of Applied Research – The Staff individual responsible for applied research projects.

DCPD – Division & Conference Programs Department - The department within SWANA responsible for Technical Divisions governance and event management for WASTECON and specialty symposia. This department also manages the Association’s eSessions program, eLibrary and Excellence Awards program.

DED – Deputy Executive Director – The individual responsible for the development of the annual Program Plan and Budget, assisting the ED/CEO in the oversight of the various departments and the financial, administrative and human resource management activities of the association.

DEM – Director of Education and Marketing – The Staff individual responsible for Management of all Training and Certification activities and Conference Marketing, Public/Media Relations, Communications including MSW Solutions, SWANAstore.com.

DIS – Director of Information Systems – The Staff individual responsible for all information services.

EC – Executive Committee – The governance group responsible for budget, operations and management of the Association in conjunction with the IB, and providing direction to the ED/CEO. The EC may act on all SWANA activities and affairs, except for any power reserved for the IB by statute, bylaws, or the Policy Manual.

EC PSR – Executive Committee Private Sector Representative – Individual selected by Private Sector Directors to serve on the EC.

ED/CEO - Executive Director/Chief Executive Officer – An individual responsible for the direction and management of the Staff and Association activities and the chief spokesperson for the Association.

Functional Statements – Statements that define the roles and responsibilities of the various SWANA governance groups.

Governance Groups – The IB, EC, RCs, and Staff.

Guiding Principle – The fundamental principle that establishes our reason for being an association.
IB – International Board of Directors – The Association’s governing body, which plans and oversees the budget, operations, management, policies and membership requirements.

LFGM – Landfill Gas Management – A Technical Division within SWANA

LFM – Landfill Management – A Technical Division within SWANA

MCD – Marketing & Communications Department – The department within SWANA responsible for all Association marketing and communications, Website, sponsorships and new media development.

MDCP – Manager of Division & Conference Programs Department – The Staff individual responsible for the management of all DCPD activities and Staff.

MGA – Manager of Government Affairs – The Staff individual responsible for Legislative and Regulatory issues.

MMCD – Manager of Marketing & Communications Department – The Staff individual responsible for the management of all MCD activities and Staff.

MSM – Membership Services Manager – The Staff individual responsible for Membership Acquisition and Retention, Member and Chapter support.

MTCPD – Manager of Training & Certification Programs Department – The Staff individual responsible for the management of all TCPD activities and Staff.

PM – Planning & Management – A Technical Division within SWANA

Policy Manual – As directed by the SWANA Bylaws, a compendium of policies on management and administration (MA) and on significant technical (T) issues has been established. Subject to IB approval, policies are added, revised and otherwise updated from time to time.

PSD – Private Sector Director – Individuals selected by Private Sector Members to serve on the IB, each representing one of seven private sector categories.

RC – Regional Council – Area-wide organizational unit whose members include the CDs within a certain geographical location, together with such other IB members as the bylaws provide. [see attached map].

RCR – Regional Council Representative – An individual elected by RC members to chair the RC and to serve as the region’s representative on the EC.

RSW – Recycling & Special Waste – A Technical Division within SWANA

SMP – Strategic Management Plan – Identifies SWANA’s vision of the future and how we will carry out our mission within that future.

Staff – The employees of the Association charged with stewardship of the Association on behalf of the membership and IB.
TCPD – Training & Certification Programs Department – The department within SWANA responsible for the development of training and certification courses, and Training Center content.

TD – Technical Division – A solid waste practice area specific membership group that offers targeted networking, information sharing, events, technical policies, and advocacy initiatives.

TDD – Technical Division Director – An individual who serves as Director for any of the recognized Technical Divisions.

TDPD – Technical Division Past Director – An individual who serves as an immediate Past Director for any of the recognized Technical Divisions.

TDVD – Technical Division Vice Director – An individual elected to serve as Vice Director for any of the recognized Technical Divisions.

TDECR – Technical Divisions Executive Committee Representative – The individual elected by the TDDs to serve on the EC and IB.

TDIBR – Technical Division International Board Representative – The individual elected by a Technical Division to serve on the IB.

VRC – Vice Regional Council Representative – Chairs the RC when the RCR cannot. Attends the EC meeting when the RCR is unavailable and participates in discussions, but cannot cast a vote.

WASTECON® - The trademark name of SWANA’s annual international solid waste exposition.

WASTECON® Chair – An individual who is a member of the EC, nominated by the President and approved by the IB, whose responsibilities include maintaining oversight of the program and equipment show, acting as liaison with exhibitors, and guiding the selection of future sites for the show. (Combination of two previous positions of International Seminar Committee Chair and International Equipment Show Chair.)

WASTECON® Equipment Show Floor Manager – An individual who is a member of the IB, nominated by the President and approved by the IB, whose responsibilities include acting as liaison with exhibitors and overseeing the move-in/move-out of the equipment show.

WASTECON® National Sales Manager – An individual who is a member of the IB, nominated by the President and approved by the IB, whose responsibilities include assisting Staff in exhibit sales and acting as liaison with exhibitors.

WTE (WtE) – Waste-to-Energy – A Technical Division within SWANA
SWANA'S GUIDING PRINCIPLE, MISSION STATEMENT AND GOALS

GUIDING PRINCIPLE

LOCAL GOVERNMENT IS RESPONSIBLE FOR MUNICIPAL SOLID WASTE MANAGEMENT, BUT NOT NECESSARILY THE OWNERSHIP AND/OR OPERATION OF MUNICIPAL SOLID WASTE MANAGEMENT SYSTEMS.

MISSION STATEMENT

TO ADVANCE THE PRACTICE OF ENVIRONMENTALLY AND ECONOMICALLY SOUND MANAGEMENT OF MUNICIPAL SOLID WASTE IN NORTH AMERICA.

SWANA STRATEGIC MANAGEMENT PLAN [SMP] GOALS

GOAL 1: **Policy Development and Advocacy**: Be the leading authority on municipal solid waste issues.

GOAL 2: **Technical Programs, Training and Education**: Be at the forefront of quality training, certification and education for solid waste professionals.

GOAL 3: **Research and Development**: Engage in cutting-edge research and projects that advance the practice of environmentally and economically sound management of municipal solid waste.

GOAL 4: **Governance and Management**: Manage and operate the Association effectively and responsibly.

GOAL 5: **Business Development**: Look for, and invest in, opportunities for SWANA to improve its offerings and service its membership.
INTERNATIONAL BOARD OF DIRECTORS

The International Board of Directors is the Association’s governing body.

The IB is composed of the following:

· **Officers (President, Vice President, Treasurer, Secretary, and Past President)** – officers serve one-year terms in each position and, subject to recommendation by the Nominating Committee and approval by membership vote, advance in office each year. Officers serve ex officio, as does the ED/CEO.

· **Chapter Director** – One representative elected by each Chapter for a two-year term of office.

· **At Large Director** – Representative elected by At-Large Members for a two-year term of office.

· **Private Sector Representatives (7)** – elected by the private sector members of SWANA; they represent various segments of the MSWM industry (manufacturing, sales, finance, service, consulting, legal, ad hoc); terms for three years, terms are staggered.

· **Technical Division International Board Representatives (7)** – elected by the members of each Technical Division; terms for three years.

· **WASTECON® Chair, WASTECON® Equipment Show Floor Manager and WASTECON® National Sales Manager** - nominated by President and approved by the IB; three year appointments, subject to annual reconfirmation by the IB; may serve additional three-year terms with consent of IB.

· **Technical Divisions Executive Committee Representative** - Selected by the Chairs of the various SWANA Technical Divisions; term is for three years.

· **Canadian Representative** - represents the interests of all Canadian SWANA Members to the Association, coordinates and supports Canadian Inter-Chapter activities in Canada, and represents Association interests in Canada, and Canadian interests to the Association; a Regular, Sustaining, Life or Retired Member in good standing, who resides in Canada and is a Canadian citizen elected by written ballot by SWANA Canadian Members for a term of three years; the incumbent may serve no more than two consecutive three-year terms.

· **Executive Director/Chief Executive Officer** - serves as a member ex officio

The IB is responsible to the membership for the operations, policies, finances and other affairs of the Association. Although the IB has empowered an Executive Committee with a number of responsibilities relative to the management and finances of the Association, the final responsibility for management and control is vested in the IB.

The IB has five area-wide organizational sub-units known as Regional Councils (RCs). RCs are composed of Chapter Directors, Officers, Corporate Directors and other IB Members that reside in a designated Regional geographical area (see Chapter and Region map attached). Each RC is chaired by a Regional Council Director (RCD) who is elected by the IB members in the Region.
The IB conducts an Annual Meeting (immediately preceding WASTECON® in the host city) and a Mid-Year Meeting (approximately midway in the fiscal year at a location selected by the IB).

The IB has four standing committees (policy, finance, planning and membership/chapters) empowered in their areas to review and recommend actions for the IB and Executive Committee.
EXECUTIVE COMMITTEE

Under the bylaws, the Executive Committee (EC) is responsible for budget, operations and management of the Association, and provides direction to the ED/CEO and staff.

The EC is composed of the following:

- *International Officers (President (EC Chair), Vice President, Treasurer, Secretary, Past President)*
- *WASTECON® Chair*
- *Technical Divisions Executive Committee Representative*
- *EC Private Sector Representative*
- *Five Regional Council Representatives* – International Officers, Chapter Directors and Private Sector Representatives participate in the RC for the Region in which they reside, and meet as an RC at the IB mid-year and annual meeting. RC members choose one individual to serve as the Regional Council Representative.
- *Canadian Representative*
- *Executive Director/Chief Executive Officer* - serves as a member ex officio

The EC meets three times a year. Its annual meeting immediately precedes WASTECON® and is integrated with the IB Annual Meeting. A winter meeting occurs a few months later. Thereafter, the EC meets coinciding with the IB Mid-Year Meeting.
Most materials for EC/IB meetings are developed by Staff. IB Committees, and Tech Divisions, Management and Administrative Committees may also develop materials for the IB meetings. Preparation of all IB/EC meeting materials is completed by the Office of the Executive Director/CEO, which, for the most part, provides Staff support to the IB.

SWANA attempts to utilize a standard agenda for the EC/IB meetings. Draft agendas are sent out to each EC/IB member approximately 30 days before each meeting for review and any suggestions for changes or additional items. Agenda items are normally supported by background papers, Staff reports, drafts of documents, etc.

The Associate Director provides all meeting materials to the EC/IB members approximately 2 weeks in advance of the meeting dates. Most materials are transmitted via email.

For the annual meeting of the EC and IB immediately preceding WASTECON®, Staff sends out a registration brochure, which is also available on the SWANA website. From that packet, EC/IB members can arrange hotel reservations through the housing bureau. For other meetings, Staff sends EC/IB members reservation information for direct reservation. Staff does not make hotel reservations. EC/IB members are responsible for their own reservations and all charges.

Dress for the EC/IB meetings is casual.

SWANA provides a continental breakfast and luncheon on the days the EC/IB meet for the entire day. Lunch is provided to the EC and/or IB members on days where they are meeting after 12:00 noon. SWANA also hosts one dinner for the EC (if the EC meets on a day separately from the IB), and one for the EC/IB; usually dress is casual for the dinner, but Staff advises EC/IB members of the dress needs. Spouses/significant others of EC/IB members are welcome as the guests of SWANA, for the EC/IB dinners.

The Associate Director emails a “Confirmation of Attendance” form about two months before the meetings to each EC/IB member to ascertain their travel plans, and meetings and social functions they plan to attend. EC/IB members have the responsibility to respond in a timely manner.

New IB members receive a copy of this Manual, the SWANA Policy Manual, and the Bylaws. Additional material relative to the role of a member serving on a non-profit board of directors is also provided.
ELECTION OF OFFICERS

Annual Meeting - Appoint Nominations Committee (President)
EC Winter Meeting if held, or via conference call - Nominations Committee Report (Chair)
30 days prior to IB Mid-Year Meeting – Distribute slate and biographical information to IB
IB Mid-Year Meeting - Approve nominations
At least 30 days preceding the start date of the membership vote –
Notice posted on SWANA website and published in the SWANA electronic or printed newsletter
– At least six weeks before the Annual Meeting - Ballot to members
Annual Meeting - Report on election of officers and, as appropriate, adoption of bylaws amendments at the Annual Business Meeting

AMENDMENT OF BYLAWS

90 days prior to Mid-Year or Annual Meeting – Proposed changes sent to entire IB
Mid Year or Annual Meeting – IB recommends amendments
At least 30 days preceding the start date of membership vote –
Notice posted on SWANA website and published in the SWANA electronic or printed newsletter
Amendment effective when vote confirmed by International Secretary

ANNUAL BUDGET AND PROGRAM PLAN

One month prior to Annual Meeting – Staff prepares future FY plans and budget targets and presents to Finance Committee
Annual Meeting – Staff presents to IB/EC for approval of targets
EC Winter Meeting if held, or via conference call – Review proposed draft of Budget and Program Plan
Three months prior to IB Mid-Year Meeting - Circulate draft to IB and EC for review
IB Mid-Year Meeting - Approve Budget and Program Plan
Within one month after Mid-Year Meeting - Announce in Association newsletter
At least one month before the Annual Meeting - Send Budget and Program Plan to Chapters
IB MEETINGS
The IB will meet a minimum of two times per year. In alternate years, the mid-year meeting will be held at or near SWANA offices in Silver Spring, Maryland. Otherwise the meeting will be held in conjunction with a SWANA conference or symposium. The annual meeting will be held the weekend prior to WASTECON.
Meeting material will be forwarded no later than two weeks prior to scheduled meeting.

EC MEETINGS
The EC could meet up to three times per year, as follows:
Winter Meeting may be held in conjunction with a SWANA meeting or Symposium.
Mid-Year – Meeting will be held at or near SWANA offices in Silver Spring, Maryland, or in conjunction with a SWANA conference or symposium.
Annual Meeting will be held the immediately prior to WASTECON.
Meeting material will be mailed no later than two weeks prior to scheduled meetings.

TD SPECIALTY SYMPOSIA (actual dates to be specified in Annual Program Plan)

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FUNCTIONAL STATEMENT
SWANA INTERNATIONAL BOARD OF DIRECTORS (IB)

(Approved as part of the Strategic Management Plan 1995)

PURPOSE OF IB

1. To serve the membership.
2. To represent the interests of the membership within the Association organizational structure.
3. To define and describe the mission of the Association.
4. To govern the Association.

DESCRIPTION OF IB RESPONSIBILITIES

Consistent with MA-12, Standards of Conduct, International Board of Directors and Chapter Boards of Directors Policies and Procedures, the IB has the following responsibilities:

1. To serve the membership.

The membership has established, through the bylaws of the Association, its expectations for their Association. The bylaws establish the objectives of the Association and assign to the IB the responsibility to carry out those objectives. The bylaws define the structure of the Association, state how membership will be established, authorize Chapters, the IB, the EC, the Officers, and an Executive Staff.

Within the context of the Bylaws, the IB has the responsibility to manage and plan the Association's operations, finances, policies, etc. in a manner to meet the desires of the membership. Further, the IB has the responsibility to assure that the IB, the EC, the officers, the Executive Staff and the Staff operate within the authorities of the bylaws to serve the best interests of the membership.

2. To represent the interests of the membership within the Association organizational structure.

The size of the Association is such that, like any organization that functions on a representative process, all members cannot participate in the conduct of the Association's business. Consequently, the members look to a selected number of their peers to see to their interests and the conduct of the organization's business. They select those peers by an elective process and charge them to see that their interests and the mission of the Association is carried out.

The Bylaws provide for an elective process whereby members of the IB are selected. That process assures that there will be individuals that represent the diversity of the membership. It is the responsibility of these individuals to act in the best interest of the Association. In addition, the IB has the responsibility to see that an elective process is in place for the selection of Officers, Regional Council Directors and others to serve as the Executive Committee (EC).

3. To accomplish the mission of the Association.

The success of any organization is a clear understanding of its mission and how its strategic plan will be developed and executed to meet that mission. Successful organizations should give a great deal of thought
to defining their mission and then focusing on the strategic plan, goals and objectives to accomplish the work to meet that mission.
The IB, as the elected leaders of the Association, has to take on the leadership role to develop and implement a strategic plan to accomplish the mission of SWANA. They have the responsibility to determine the strategic plan to accomplish the mission. As the elected leaders of the Association, members of the IB have to determine what the membership wants, advise the membership of the possibilities for the Association, and translate those wants and possibilities into a clear mission for SWANA, set of goals, objectives and a strategic plan to accomplish the Association mission.

4. **To govern the Association.**

The IB is elected by the membership to govern the Association. In determining how the Association will be governed, the membership and the IB have taken a number of steps:

- established bylaws to serve as the basic legislation of the Association for the conduct of its mission and business,
- established policies to guide the administrative, management, membership and technical activities of the Association,
- established an Executive Committee (EC) and empowered the EC to:
  - to be responsible for all affairs of the Association, but electing officers and directors and amending the bylaws
  - be responsible for the policies of the Association
  - be responsible for the budget of the Association
  - be responsible for the operations of the Association
  - be responsible for the management of the Association
  - direct the Executive Director
- established a central office managed by an Executive Director and staffed by permanent Staff, and empowered that Staff, to provide services to the membership and to represent the interests of the membership with other groups and organizations, and
- structured itself into a regional council format to assure increased participation by representatives elected to the IB and to assure that the interests of the membership are protected.

The IB has the responsibility to oversee the manner in which they have established the governing of the Association. As the representative body of the Association, the IB has the responsibility to see that the EC and the ED have carried out the delegations consistent with the budget, plans and policies of the Association.
FUNCTIONAL STATEMENT
SWANA INTERNATIONAL EXECUTIVE COMMITTEE (EC)

PURPOSE OF THE EC

1. To serve the membership.
2. To carry out IB empowered responsibilities.

DESCRIPTION OF EC RESPONSIBILITIES

1. To serve the membership.

The role of the EC in serving the membership is no different than that of the IB. The membership has established, through the bylaws of the Association, its expectations for their Association. The bylaws establish the objectives of the Association and assigns to the IB the responsibility to carry out those objectives. The IB, in turn, has delegated to the EC certain functions and responsibilities, but the EC remains subordinate to the IB.

The bylaws define the structure of the Association, establishes how membership will be established, authorizes Chapters, authorizes the IB, the EC, the Officers, and an Executive Staff.

The EC has the responsibility to carry out those responsibilities that the IB has empowered them with. The EC must also assure that the EC, the Officers, the Executive Staff and the Staff operate within the authorities of the bylaws to serve the best interests of the membership.

2. To carry out IB empowered responsibilities.

The IB has empowered to the EC:

- final approval of the budget
- final approval of the annual program plan
- final approval of policies
- final approval of sites for the annual meeting
- final approval of awardees for the annual Awards Program
- oversight of the operations and management of the Association
- direction of the Executive Director
- concurrence with the ED selection of the DED and Controller

In carrying out these empowered responsibilities, it is incumbent on the EC to report to the IB through the Regional Councils on its stewardship of these responsibilities and advise the IB on needs for change in policy, operating, management and financial conditions of the Association. The EC has a process in place for the review of the performance of the ED in managing the Association.
SWANA IB ADMINISTRATIVE AND SPECIAL COMMITTEES

SWANA has a number of administrative and special committees:

**IB Committees:**

- **Finance Committee*** - oversees the financial health of the Association***.

  **Functional Statement:**
  To promote sound financial management records and accounting of SWANA’s financial resources; to oversee the investment policies and program of SWANA; to oversee and assure the development of SWANA’s annual budgets.

- **Policy Committee*** - oversees the development and administration of Association policy***.

  **Functional Statement:**
  To promote the development and implementation of policies related to SWANA’s Mission, SWANA management, administrative and technical matters; to oversee and assure an open process for the development and implementation of policy.

- **Planning Committee*** - guides long range planning for the Association***.

  **Functional Statement:**
  To promote programs and activities of SWANA; to oversee the development of new programs and activities of SWANA; and to oversee the development of the Association’s annual plan.

- **Membership Committee*** - oversees Chapter and membership issues***.

  **Functional Statement:**
  To promote Membership; to promote Chapter formation, operation and participation in SWANA affairs; to oversee and assure Membership and Chapter interests in SWANA.

**Administrative and Special Committees:**

- **Awards Committee*** - guides the annual Awards program.

- **SWANA Hickman Internship Program (SHIP)*** – manages the program, including selection of Internship projects, selection of interns, and generating contributions into the SHIP Endowment.

- **Lawrence Lecture*** – oversees the Lawrence Lecture program.

- **Nominations Committee*** - proposes candidates for officer positions of the IB.

- **Scholarship Committee*** – guides the annual Scholarship program.

* IB membership only
AWARDS COMMITTEE 2012
Made up of the Regional Council Directors;
Chair is one of the 5 Regional Council Directors (annual appointment by President)

Chair:
REGION 1 COUNCIL DIRECTOR
Richard H. Allen [2012]
Site Environmental Engineer/Technical Mgr.
Salt River Landfill
13602 E. Beeline Highway
Scottsdale, AZ 85256
Phone: 480-941-3327
Fax: 480-949-4261
rallen@srlandfill.com

Members:

REGION 2 COUNCIL DIRECTOR
Henry Friedman [2012]
Environmental Engineer
Seattle Public Utilities
115 110th Place SE
Bellevue, WA 98004
Phone: 206-733-9147
Fax: 206-684-0206
henry.friedman@seattle.gov

REGION 3 COUNCIL DIRECTOR
Karla Welding [2013]
Superintendent SW Operations
City of Lincoln, NE
2400 Theresa Street
Lincoln, NE 68521
Phone: 402-441-7867
Fax: 402-441-6685
kwelding@lincoln.ne.gov

REGION 4 COUNCIL DIRECTOR
Steve Christman [2012]
Executive Director
Northeast Indiana Solid Waste Mgmt. Dist.
2320 West 800th Street
Ashley, IN 46705-0370
Phone: 260-587-3063
Fax: 260-587-3523
schristman@niswmd.org

REGION 5 COUNCIL DIRECTOR
James Thomas Corley [2014]
Solid Waste Director
Athens-Clarke County – Athens GA
P.O. Box 1868
725 Hancock Industrial Way
Athens, GA 30601
Phone: 706-613-3501 X305
Cell: 706-207-3440
Fax: 706-613-3504
jamescorley@co.clarke.ga.us
The Committee is composed of four (4) members who include Lanny Hickman, Kay Hickman, and two additional members of the International Board of Directors of SWANA. One member is the International Secretary of SWANA who serves on the Committee through the end of his/her term as Vice-President, at which time the then incoming International Secretary becomes a member of the SHIP Committee. The other member (not an officer of SWANA) is appointed by the President, with a term of three years. The Chairperson is an Officer of SWANA.

Chair:
Anne Germain [2012]
Delaware Solid Waste Authority
1128 S. Bradford Street
Dover, DE 19904
Phone: 302-739-5361 (x121)
Fax: 302-739-4287
amg@dswa.com
amgermain@yahoo.com

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Hickman Associates
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Jeffrey Murray [2014]
Project Manager
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Portsmouth, NH 03801
603-431-6196  603-431-5376 FAX
jmurray@cmaengineers.com
Lawrence Lecturer Board of Trustees 2012

(6 Members of the IB, Chair from EC) The chair must be a member of the EC and serves a three-year term. Trustees must be members of the IB and serve three-year staggered terms; terms may be repeated. The following are Trustees:

Chair:
Henry Friedman [2012]
Environmental Engineer
Seattle Public Utilities
115 110th Place SE
Bellevue, WA 98004
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GRANT H. FLINT
INTERNATIONAL SCHOLARSHIP AWARDS PROGRAM COMMITTEE 2012

The International Scholarship Committee consists of at least 7 SWANA members in good standing, and serve three-year terms on a rotating basis. Committee members should be representative of both the public and private sectors as well as representative of SWANA’s geographical regions.

Chair:
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SWANA has an Association Policy Manual that guides all activities of the Association. SWANA has two types of policies:

- Management & Administrative (MA)
- Technical (T)

**MA** policies deal with the management and administrative issues of the Association. They guide Staff and the membership on how SWANA operates and runs its business.

**T** policies address the issues of IMSWM and describe the position of SWANA on those issues.

Policies are established through a review process (policy MA-0), encompassing members of the IB, EC, and Technical Division/Committee Chairs. Select MA policies are currently undergoing an update by the Policy Committee, with the help of the appropriate Staff. The Technical policies, with a couple exceptions, have been reviewed, updated, renumbered, and consolidated as some were eliminated or combined. The “Consolidated Technical Policies” previously completed in 1998 have been incorporated into the other **T**-policies in the review process – so that there will be one body of technical policies. Also, the IB directed the development of a T-0 policy, which contains definitions of prominent and useful words, phrases and concepts in MSW management.

The SWANA Policy Manual Index follows; dates shown are policy approval dates.

**SWANA POLICY MANUAL INDEX**

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**MA-2**  
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**MA-3**  
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**MA-4**  
Dues Policies and Procedures (9/08); Attachment – Dues Schedule (updated each year)

**MA-5**  
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**MA-6**  
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SECTION II – (CONSOLIDATED) TECHNICAL POLICIES

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T-2 Solid Waste Reduction - Materials Use Practices in Product Packaging and Design (10/01)
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  T-3.2 – The Role of State/Provincial Government in Municipal Solid Waste Management (6/94)
  T-3.3 – The Role of the Public Sector in the Management of Municipal Solid Waste (6/94)
  T-3.4 – Ownership of Municipal Solid Waste Management Systems (10/09)
  T-3.5 – Environmental Justice and Equity Decisions in the Siting of Municipal Solid Waste Management Facilities (10/96)
  T-3.6 – Solid Waste Disposal Bans (10/01)

T-4 Funding and Managing Integrated Solid Waste Management Systems (5/01) – Undergoing revisions 9/11
  T-4.1 – Contracting Municipal Solid Waste Management Services (11/07)
  T-4.2 – Full Cost Accounting for Municipal Solid Waste Management Systems (6/94) – Undergoing revisions 9/11

T-5 Storage, Collection, Transportation & Transfer of Solid Waste (3/03)
  T-5.1 – Importation and Exportation of Municipal Solid Waste (10/03)
  T-5.2 – Controlling the Municipal Solid Waste Stream (10/09)

T-6 Recycling As Part of Integrated Solid Waste Management (8/91)
  T-6.1 – Municipal Solid Waste Recycling (8/91)

T-7 Composting As Part Of Integrated Solid Waste Management (3/03)

T-8 Waste-to-Energy As Part Of Integrated Solid Waste Management (3/03) – Undergoing revision 9/11

T-9 Landfilling As Part of Integrated Solid Waste Management (8/90) – Undergoing revision 9/11
  T-9.2 – Alternative Daily Cover Materials for Sanitary Landfills (10/96)

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CHAPTERS

Chapters are the foundation of the Association and are the first line of delivery of services to the membership. SWANA Chapters are independent non-profit/charitable corporations incorporated in their respective states or provinces. A map is attached indicating the location of SWANA Chapters.

A formal Affiliation Agreement (AA) is signed between SWANA and an organizing committee as they form a SWANA Chapter. The AA spells out in some detail the roles and responsibilities for each organization.

Each Chapter is founded on a set of bylaws (relatively standard based on an Association model) and articles of incorporation. All Chapters have the standard set of officers (same as the Association) and varied numbers of Directors.

SWANA invoices all Members for Association and Chapter dues. Chapter dues are returned to the Chapters. In addition, some Chapters have surcharges; SWANA collects these surcharges for the Chapters.

SWANA secures General Casualty and Liability insurance for the Association and its Chapters, and D&O insurance coverage for all its own Officers, Directors and Staff and all Chapter Officers and Directors. Costs, which are greatly reduced through the buying power of the Association, are shared by the Association and its Chapters. SWANA does not carry such insurance for any Chapter service providers.
FUNCTIONAL STATEMENT
SWANA CHAPTERS

PURPOSE OF CHAPTERS

1. The Chapter represents a principal means for SWANA to serve the members within a Chapter’s defined geographical area.

2. Chapters plan and organize its activities to provide meetings for the sharing of assistance and information, and to represent the membership in their geographical area.

3. Chapters also provide support to the Association.

DESCRIPTION OF CHAPTER RESPONSIBILITIES

1. Chapters are responsible for the development of membership and the conduct of Chapter activities within its geographical borders. Such responsibilities include:

   (a) An ongoing membership campaign to retain existing members and to add new members.

   (b) Keeping the membership informed on Association and Chapter activities, policy development, continuing education, representation efforts, and news items.

   (c) Conducting at least one technical meeting per year where subject matter of interest to the membership will be presented.

   (d) Providing financial support for the participation of Chapter Directors on the IB, for members who serve on the Association’s Executive Committee, and to the extent possible, providing financial support, if needed, for the Chapter’s president to attend WASTECON®.

   (e) Maintaining a membership roster of all members in good standing, and on a quarterly basis, notifying the Association of names and addresses of members in good standing.

   (f) Supporting and participating in surveys conducted by the Association.

   (g) Supporting and participating in other Association-wide activities, such as WASTECON®, and such regional symposiums. The level and degree of participation shall be determined by the Chapter and the ED/CEO on a case-by-case basis.

   (h) Supporting and participating in training courses which are a part of the Annual Plan and Budget of the Association.

2. Chapters are responsible for, and pay when due, all expenses of its operations, and shall file all reports and provide such other information about its activities and condition as required by the laws of the jurisdiction in which the Chapter is established.

3. If the Association holds WASTECON® in the geographical area of the Chapter, then the Chapter shall participate in the effort consistent with the SWANA Policy Manual.
4. Chapters are responsible for the management of their financial resources including assurance that all monies due the Association are paid in a timely and businesslike fashion. Chapter responsibilities include:

(a) Working with members to encourage them to pay their dues as invoiced. Dues payments and rebates are to be administered in compliance with the SWANA Policy Manual.

(b) Filing an annual financial report with the Association. Such reports shall be prepared in accordance with applicable laws and recognized accounting procedures. The report shall be prepared, if possible, by an independent accounting firm. However, Chapter audit committee may submit the report. The report shall be submitted not later than 90 days following the close of the Chapter's fiscal year. The content of the financial report shall be specified in the SWANA Policy Manual.

(c) Chapters have to submit all appropriate tax, financial and informational reports and statements required by law. Copies of all such statements shall be submitted to the Association.

(d) Chapters bond their Treasurer or furnish evidence that such bonding is impracticable.

5. Chapters submit an annual report on the annual report form provided by the Association.
SWANA has strengthened its commitment to advocacy on behalf of the solid waste profession by increasing its activity in the legislative and regulatory arena. SWANA’s Manager of Government Affairs is continuously working to assist SWANA Members with access to information on government affairs and legal analysis. SWANA’s legislative and regulatory presence enables us to communicate and educate policy makers more effectively on the importance of developing sound public policy towards the management of municipal solid waste.

SWANA’s commitment to advocacy includes:

DEVELOP AND PROMOTE POLICIES TO ADVANCE THE MISSION OF SWANA BY:

A. Periodically defining SWANA’s role as an advocacy association.
B. Develop a process to identify issues and implement strategies to advance the Association’s position in the fields of solid waste management.
C. Develop strategies to advance SWANA’s influence in setting national/international policy.
D. Develop strategies to help local chapters increase SWANA’s influence in setting state and provincial policy.
E. Expand and enhance the networking between SWANA and other professional associations that influence solid waste management policies.

Effective advocacy leadership by SWANA depends on the greatest participation possible by its Members. This is especially true at the Chapter level. SWANA is planning to increase its state activity with greater coordination and exchange between Chapters. SWANA has established a growing electronic mailing list for alerting and notifying chapters of fast moving legislation.

By sharing what works and does not work in one state, other chapters can gain from the experience and replicate successes and avoid failures. In addition, greater exchange of information can act as an early warning system by spotting trends that may spread to other states. And lastly, SWANA intends to tap the energy and infrastructure of chapters in targeted advocacy at the national level. With greater participation and dialogue between chapters, SWANA can further its commitment to ensuring that sound solid waste principles are considered by policy makers when legislation or regulations are being debated.
SWANA TECHNICAL DIVISIONS

SWANA’s Technical Divisions (TDs) focus on special technical areas of interest to the Association. Technical Divisions are self-governed, are chaired by Members and are composed of a number of Committees. The TDs are structured to focus on specific areas of interest within the following technical subject/practice areas:

- Collection and Transfer (CT)
- Communication, Education, and Marketing (CEM)
- Landfill Gas Management (LFGM)
- Landfill Management (LFM)
- Planning and Management (PM)
- Recycling and Special Waste (RSW)
- Waste-to-Energy (WTE)

Technical Divisions perform a wide variety of activities, including:

- Planning technical sessions for WASTECON
- Planning technical sessions for specialty symposia
- Developing and executing electronic educational sessions (eSessions)
- Analyzing and providing comments on regulations, legislation, policies and other issues affecting their practice areas
- Working with SWANA’s Training and Certification Programs Department to develop training courses and workshops
- Recognizing outstanding solid waste management programs, facilities and individuals through awards programs and ceremonies
- Serving as a technical resource to SWANA Staff
- Interacting with other professional organizations with similar interests

SWANA members may subscribe to one or more TDs. In addition to the leadership benefits described above, TD members have access to cutting-edge information through specialized quarterly newsletters, SWANA’s eLibrary and the TD-specific Members Only section of the SWANA website; unmatched networking opportunities through specialty symposia; the chance to shape the future of SWANA through program development, formulation of technical policies and advocacy initiatives; and discounts on conferences and training.

Members may subscribe to any TD for $45 each.

The following items are provided:

- an outline of the structure of the TDs and a listing of TD Committees
- a summary of TD leadership for FY 2012
SWANA’s TECHNICAL DIVISION STRUCTURE AND COMMITTEES

Technical Divisions Structure
1. **Technical Divisions Executive Committee Representative (TDECR):** Represents all TDs on the IB’s Executive Committee and serves a three-year term
2. **Technical Division International Board Representative (TDIBR):** Represents the TD on the IB and serves a three-year term
3. **Technical Division Director (TDD):** Serves a two-year term and then advances to the immediate Past Director position for a subsequent two-year term
4. **Technical Division Vice Director (TDVD):** Serves a two-year term and then advances to the TDD position for a subsequent two-year term
5. **Technical Division Past Director (TDPD):** Advances from the TDD position and serves a subsequent two-year term
6. **Technical Division Executive Committee:** Comprised of the TDD, TDVD and TDPD (for each TD)
7. **Committee Chair:** Represents an individual TD Committee and serves a two-year term
8. **Technical Division Steering Committee:** Comprised of the Technical Division Executive Committee, the Chairs of the Committees of the Division and the TDIBR (for each TD)
9. **SWANA Staff Liaison:** SWANA Staff person responsible for managing the Technical Divisions
10. **Standing Committees**
   Each TD has the following, or similar, standing Committees:
   - **Training:** development and oversight of applicable training courses
   - **Program:** development and oversight of technical programs for Specialty Symposia, WASTECON and other events
   - **Awards:** development and oversight of awards programs (annual and Division-specific)
   - **Advocacy:** oversight of legislative and regulatory initiatives by the federal government
   - **Research (optional):** to participate in SWANA’s Applied Research Foundation projects as applicable

Other Division-specific Committees are:

- **Collection and Transfer Technical Division**
  - Benchmarking

- **Landfill Gas Management Technical Division**
  - Extraction and Control
  - Utilization Systems
  - Field Practices
  - Generation and Modeling
  - Utilization
  - Rules and Regulations
  - **LFGM TD Sub-committees:**
    - Siloxane
    - High BTU User Group
    - CAT 3520 User Group

- **Landfill Management Technical Division**
  - Health and Safety
  - Bioreactor
Technical Division Leadership FY 2012

Technical Divisions Executive Committee Representative (TDECR)
Michelle Leonard (Term: 10/2013)

Collection and Transfer (CT) Technical Division
Marc Rogoff, Technical Division International Board Representative (Term: 4/2013)
Dan Costello, Technical Division Director (Term: 10/2012)
Allison Trulock, Technical Division Vice Director (Term: 10/2012)
Marc Rogoff, Technical Division Past Director (Term: 10/2012)

Communication, Education and Marketing (CEM) Technical Division
Dennis Guy, Technical Division International Board Representative (Term: 4/2013)
Dennis Guy, Technical Division Director (Term: 10/2011)
Connie Burns, Technical Division Vice Director (Term: 10/2011)
Heather Merchant, Technical Division Past Director (Term: 10/2011)

Landfill Gas Management (LFGM) Technical Division
Frank Caponi, Technical Division International Board Representative (Term: 4/2013)
Amy Banister, Technical Division Director (Term: 3/2012)
Steve Hamilton, Technical Division Vice Director (Term: 3/2012)
Pete Carrico, Technical Division Past Director (Term: 3/2012)

Landfill Management (LFM) Technical Division
William Malone, Technical Division International Board Representative (Term: 4/2013)
Robert Gardner, Technical Division Director (Term: 10/2011)
Aamod Sonawane, Technical Division Vice Director (Term: 10/2011)
Stephanie Hinson, Technical Division Past Director (Term: 10/2011)

Planning and Management (PM) Technical Division
John Carlton, Technical Division International Board Representative (Term: 4/2013)
Bob Craggs, Technical Division Director (Term: 10/2011)
Chace Anderson, Technical Division Vice Director (Term: 10/2011)
John Carlton, Technical Division Past Director (Term: 10/2011)

Recycling and Special Waste (RSW) Technical Division
Michelle Leonard, Technical Division International Board Representative (Term: 4/2013)
Josephine Valencia, Technical Division Director (Term: 2/2012)
Tim Flanagan, Technical Division Vice Director (Term: 2/2012)
Michelle Leonard, Technical Division Past Director (Term: 2/2012)

Waste-to-Energy (WTE) Technical Division
Joe Murdoch, Technical Division International Board Representative (Term: 4/2013)
Joe Murdoch, Technical Division Director (Term: 5/2012)
Chantal Babensee, Technical Division Vice Director (Term: 5/2012)
Bob Hauser, Technical Division Past Director (Term: 5/2012)
SWANA Certification is recognized by numerous states, organizations and individuals as the standard of professional achievement for solid waste employees. Being SWANA Certified enhances a solid waste professional’s resume and distinguishes him or her as a leader in the profession.

In addition, many states/provinces recognize SWANA as an approved training and continuing education provider. Attendance at SWANA national or chapter training does not guarantee credits will be accepted by a state or provincial certifying board. A state or provincial certifying board may grant credits differently than the SWANA CEUs distributed for the event. SWANA recommends consulting with the applicable state or provincial certification board for details and any required approval prior to training.

Certification empowers solid waste professionals with the latest information, creates networking opportunities with fellow professionals, and identifies individuals as assets to the industry.

The following certifications disciplines are offered:
- Bioreactor & Leachate Recirculation Landfills
- MSW Collection Systems
- Composting Programs
- Construction & Demolition Materials Management
- Municipal Solid Waste Management Systems
- Landfill Operations (MOLO)
- Transfer Station Systems
- Recycling Systems
- HHW & CESQG Collection Operations

Benefits of a SWANA Professional Certification:
- **Professionalism** Certification demonstrates a high level of professionalism to your coworkers and customers, increasing your consultative value.
- **Leadership** Certification signifies that you are dedicated to continuous self-improvement and the maintenance of professional standards for your staff.
- **Recognition** Certified SWANA professionals receive a personalized certificate, and the privilege of using the S.C. designation on their letterhead and business cards (e.g. Joan Smith, S.C.)
- **Knowledge** Certification will improve your understanding of current best practices, trends and regulatory requirements in the solid waste industry.
- **Achievement** Only a small percentage of solid waste professionals achieve certification, indicating you are a leader in your profession.
Summary of SWANA Certification Eligibility Requirements

Certified Manager Qualifications for Each Discipline

- High School Degree or GED; and
- Minimum of five (5) years experience in MSW Management. (A four (4) year Bachelor’s Degree in Civil Engineering, Sanitary Engineering, Environmental Health, Environmental Science, Public Administration or related equivalent fields can substitute for up to two (2) years of the minimum five (5) years experience.)
- Minimum of two (2) years experience in management/supervisory position related to discipline; and
- Directly responsible for the daily operations related to discipline.

Technical Associate Qualification for Each Discipline

- High School Degree or GED; and
- Involved in the planning, design, implementation, operation or promotion in the MSW field, but do not fit into the above category, i.e., consultants, planners, vendors, regulators, etc.
- Receive a passing grade on the examination.

Inspector Qualifications for the Landfill Discipline

- High School Degree or GED; and
- Minimum of 5 years experience in Integrated Municipal Solid Waste Management (4 year degree in a related field may be substituted for up to 2 years); and
- Minimum of 2 years experience as an inspector** of MSW landfills, and currently in that position; and
- Receive a passing grade on the examination.

* directly responsible for daily operations; compliance with design and permit conditions, utilization of field equipment and services, personnel needs, utilization and retention, responses to regulatory agencies and budgeting.

** can issue official citations for violations that require action/impose penalties

Becoming Certified - Initial Certification

In order to become SWANA Certified, applicants must score minimum of 70% on the exam. Applicants may register to take the Certification Exam at any Training Centers, Symposia, Conference, or local Chapter Events where testing is available. Each Testing Center offers all nine (9) exams regardless of whether the course is offered at the Training Center. Exam times and locations are available on www.swana.org.

The Certification Application is available online at www.swana.org/certification.
Staying Certified – Certification Renewal Process

Steps for staying certified:

**Step 1:** Obtain 30 Continuing Education Units (CEUs) within the three-year validity period of your certification OR retake the certification exam

**Step 2:** Complete the Certification Renewal Application

**Step 3:** Submit your application and the renewal fee

Applicants may request a certification level upgrade by completing and submitting the Upgrade Request Application available at [www.swana.org/certification](http://www.swana.org/certification).

CEUs are earned by attending conferences, symposia, Chapter events, or a SWANA training center.

CERTIFICATION FAQ’s

**How much does it cost to take a SWANA certification exam?**

The current fee for taking a certification exam is US $175.00 for SWANA Members and US $300.00 for non-members. Please check our web site for current pricing.

**Does the SWANA Certification Program have a grace period? If so, what is it?**

Currently, SWANA allows a two-month grace period on all certifications. Beginning January 1, 2012, SWANA will not offer a grace period. All renewals will have to be made within the three-year validity period of the certification; otherwise, an individual must request an extension before their certification expires.

**How can I get an extension for recertification?**

If you are unable to obtain your 30 CEUs within the three-year period, you must submit the Request for an Extension Application. You must indicate how you plan to obtain the balance of the required CEUs. The form must be returned with the $200 Certification renewal fee. Beginning January 1, 2012, individuals will have to pay the $200 renewal fee and $150 extension/late fee. Individuals may fax the request to 301-585-0297 or email the Certification Program Coordinator at certification@swana.org. Extensions are granted on a case-by-case basis not to exceed a maximum of six (6) months.

**What if I have 30 CEUs but forgot to renew my certification or request an extension?**

Currently, if an individual has 30 CEUs but has not renewed their certification they can reactivate their certification by paying a $75 reactivation/late fee and the $200 renewal fee. The certification cannot be expired for more than two years; otherwise, they must retake the certification exam. Beginning January 1, 2012, if an individual’s certification has expired but they have obtained 30 CEUs, they will be required to remit a late fee of $150 plus the $200 renewal fee within three months of their expiration date; otherwise they will be required to take the exam and pay a late fee.
Do I have to pay for recertification?

Yes, the current fee for recertification is US $200.00. Please check our web site for current pricing. See below a schedule of certification fees beginning January 1, 2012.

Schedule of Certification Fees

<table>
<thead>
<tr>
<th>Certification Status</th>
<th>Renewal Fee</th>
<th>Late/Extension Fee</th>
<th>Total Fees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Has 30 CEUs and remits payment prior to the expiration date</td>
<td>$200</td>
<td></td>
<td>$200</td>
</tr>
<tr>
<td>Has less than 30 CEUs, files extension and obtains 30 CEUs within extension period</td>
<td>$200</td>
<td>$150</td>
<td>$350</td>
</tr>
<tr>
<td>Has 30 CEUs and remits payment up to three months after expiration date</td>
<td>$200</td>
<td>$150</td>
<td>$350</td>
</tr>
<tr>
<td>Recertification by exam</td>
<td>$200</td>
<td>$175</td>
<td>$375</td>
</tr>
</tbody>
</table>

What is a SWANA CEU?

A SWANA CEU stands for Continuing Education Unit. To renew a certification applicants must 30 SWANA CEUs within the three-year certification period, starting with the date of the initial certification. These are the hours individuals receive for attending training, conferences, etc. All SWANA CEU hours must be pre-approved by the SWANA Certification Program Coordinator prior to the event.

How many SWANA CEUs can I earn from non-SWANA related courses?

Hours are determined by the Certification Program Coordinator – usually on an hourly basis if the materials relate directly to a SWANA solid waste discipline. Individuals seeking to receive credit for non-SWANA events must submit an agenda/program describing the course/session/seminar along with proof of attendance after the event and the Certification Program Coordinator will provide the individual with a CEU allocation.

How many CEUs do I currently have?

SWANA members and SWANA Certified professionals can login to My SWANA to view their current Certifications and CEUs on record.

Do CEUs carry over from year to year?

Yes, during the 3 years prior to recertification. Currently, once a renewal has been processed, the CEUs earned during the prior certification years do not carry over. Beginning January 1, 2012, any amount over 30 CEUs will carry over to the next certification period.
I paid my certification renewal fee. Why must I complete an application?

Each time you apply for recertification you are required to complete the certification renewal application in order to ensure that your SWANA records are current and accurate.

Training Courses and Specialty Symposia – FY 2012

SWANA’s Training Catalogue lists all specialty symposia and other training opportunities including E-sessions, E-courses, Training Centers and more. SWANA National Events can also be found in the Calendar of Events on our website, with each Conference or Specialty Symposium having its own website.

16th Annual Landfill Symposium and Fall Training Center
October 31 – November 3, 2011 – Orlando, Florida
Gaylord Palms
6000 West Osceola Parkway, Kissimmee, Florida 34746
Hotel Reservations: (800) 826-3976
Hotel Rates: $129 single/double
Hotel Rate Cut-off Date: September 30, 2011

Executive Committee Meeting ~ Miami, FL
January 17-18, 2012
Marriott Biscayne Bay
1633 North Bayshore Drive
Miami, Florida 33132
Reservations: VIP Meetings & Conventions 800-926-3976
Rates: $189
Cut-off Date: December 9, 2011

16th Annual Senior Executive Seminar ~ Miami FL
January 18-19, 2012
Marriott Biscayne Bay
1633 North Bayshore Drive
Miami, Florida 33132
Reservations: VIP Meetings & Conventions 800-926-3976
Rates: $189
Cut-off Date: December 9, 2011

The Road to Zero Waste Conference ~ Austin, TX
February 8-9, 2012
Winter Training Center ~ February 8-11, 2012
Doubletree Hotel Austin
6505 HI-35N
Austin, TX 78752
Reservations: VIP Meetings & Conventions 800-926-3976
Rate includes Daily Buffet Breakfast.
Cut-Off Date: January 5, 2012
35th Annual Landfill Gas Symposium ~ Orlando FL
March 19-22, 2012
Gaylord Palms
6000 West Osceola Parkway
Kissimmee, FL  34746
Reservations:  VIP Meetings & Conventions 800-926-3976
Rates:  $184 S/D plus $15/night resort fee which covers:
   • Complimentary local phone calls (up to 20 minutes per call)
   • Complimentary toll-free and credit card calls (up to 20 minutes per call)
   • Complimentary bottled water (2 per room, per day)
   • Complimentary daily newspaper
   • Complimentary access to resort’s state-of-the-art Fitness Center
   • Complimentary high-speed internet access in each guestroom
   • Discounted transportation to Grapevine-area attractions
Cut-Off Date:  February 10, 2012

International Board – Mid-Year Meetings ~ Niagara Falls, ON, Canada
April 21-22, 2012
Marriott Gateway to the Falls
6755 Fallsview Blvd.
Niagara Falls, Ontario L2G 3W7 Canada
Reservations:  VIP Meetings & Conventions 800-926-3976
Rates:  TBD
Cut-Off Date:  TBD

NAWTEC 20 ~ Portland, ME
April 23-25, 2012
Holiday Inn By the Bay
88 Spring Street
Portland, ME  04101
Reservations:  VIP Meetings & Conventions 800-926-3976
Rates:  TBD S/D
Cut-Off Date:  TBD

WASTECON 2012 (50th Anniversary) ~ August 14-16, 2012
Gaylord National Resort & Convention Center
Washington, DC
Reservations:  VIP Meetings & Conventions 800-926-3976
Rates:  $214 S/D plus $15/night resort fee which covers:
   • Complimentary local phone calls (up to 20 minutes per call)
   • Complimentary toll-free and credit card calls (up to 20 minutes per call)
   • Complimentary bottled water (2 per room, per day)
   • Complimentary daily newspaper
   • Complimentary access to resort’s state-of-the-art Fitness Center
   • Complimentary high-speed internet access in each guestroom
   • Discounted transportation to Grapevine-area attractions
Cut-Off Date:  July 6, 2012

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Background/Status Report

- The Applied Research Foundation was formed in 2001 and is in its eleventh year (FY2012) which began in July 2011.
- The ARF has four Research Groups - Waste Reduction/Recycling; Collection; Waste-To-Energy; and Disposal.
- The ARF is supported by 39 subscribing organizations.
- ARF revenues in FY2012 are projected to be $190,400.

FY2011 Program Summary

- FY2011 Research Projects:
  - North American Waste Conversion Technology Demonstration Projects
  - Emerging Technologies for Organic Waste Diversion
  - Residential Recyclables and Yard Waste Collection Benchmarking Report
  - Greenhouse Gas Reductions from Reduced Recyclables Collection Frequency

- FY2011 Highlights:
  - Presentations on ARF research were made at the SWANA Zero Waste Conference in LA, NAWTEC in Lancaster, PA, and the NC SWANA Chapter’s Spring Technical Conference (Asheville, NC).
  - The FY2008 ARF report on the Long Term Environmental Risks of Subtitle D Landfills was subjected to an independent peer review by Dr. Debora Reinhart and Dr. Craig Benson. A peer-reviewed version was published in June 2011.
  - Articles on ARF reports were published in four issues of MSW Management during 2011.
  - To date, the ARF has produced a total of 30 research publications that are now available to SWANA members and the general public for free or at nominal prices.

- New FY2011 ARF Subscribers include Manteca, CA; Tucson, AZ (participating in three ARF Research Groups); CDM, the City/County of Honolulu, and the Northeast Maryland Waste Disposal Authority.

FY012 Goals and Priorities

- Grow funding support through increasing the number of subscribers.
- Support the development of SWANA Solid Waste Benchmarking Program.
• Support SWANA’s mission of “Advancing The Practice” of MSW management through applied research.

Roles and Contributions of SWANA Officers

• Continue to support the vision and growth of the ARF within SWANA.
• Assist (when needed) in developing research partnerships with other organizations.

The SWANA Applied Research Foundation is managed by Jeremy K. O’Brien, P.E., SWANA’s Director of Applied Research, (704) 906-7269, jobrien@swana.org.
### The SWANA ARF FY2012 Disposal Group

| Chester County (PA) Solid Waste Authority | Metro Waste Authority (Des Moines, IA) |
| Delaware County (PA) Solid Waste Authority | New River (FL) Solid Waste Association |
| Delaware Solid Waste Authority | Solid Waste Authority of Central Ohio |
| Denton, TX | Solid Waste Authority of Palm Beach County |
| Kent County, MI | SCS Engineers |
| King County, WA | Three Rivers (SC) Solid Waste Authority |
| Lancaster County (PA) Solid Waste Mgmt. Authority | Tucson, AZ |
| Los Angeles County Sanitation Districts | Waste Commission of Scott County, IA |
| Mecklenburg County, NC | Winston-Salem, NC |

### The SWANA ARF FY2012 Collection Group

| Charlotte, NC | Norfolk, NE |
| Dekalb County, GA | Tucson, AZ |
| Manteca, CA | Whitby, ON |
### The SWANA ARF FY2012 Recycling Group

<table>
<thead>
<tr>
<th>Edmonton, AB, Canada</th>
<th>North Vancouver, BC, Canada</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fairfax County, VA</td>
<td>Solid Waste Agency of Northern Cook County (IL)</td>
</tr>
<tr>
<td>Monterey (CA) Regional Solid Waste Mgmt. District</td>
<td>Tucson, AZ</td>
</tr>
</tbody>
</table>

### The SWANA ARF FY2012 Waste-To-Energy Group

<table>
<thead>
<tr>
<th>CDM</th>
<th>Lancaster County (PA) Solid Waste Mgmt. Authority</th>
</tr>
</thead>
<tbody>
<tr>
<td>City and County of Honolulu</td>
<td>Northeast Maryland Waste Disposal Authority</td>
</tr>
<tr>
<td>Gershman, Brickner and Bratton, Inc.</td>
<td>Three Rivers (SC) Solid Waste Authority</td>
</tr>
<tr>
<td>HDR Engineering, Inc.</td>
<td>Wheelabrator Technologies, Inc.</td>
</tr>
<tr>
<td>I-95 Landfill Owners Group</td>
<td></td>
</tr>
</tbody>
</table>
INTERNATIONAL ACTIVITIES

SWANA is the National Member of the International Solid Waste Association (ISWA).

INTERNATIONAL SOLID WASTE ASSOCIATION

The International Solid Waste Association [ISWA] (www.iswa.org) is an international organization of solid waste management professionals. ISWA is an independent, non-government, non-profit organization. The mission of ISWA is to work in the public interest to promote and develop professional solid waste management worldwide for a sustainable society. It is open to individuals and organizations from the scientific community, public institutions and public and private companies from all over the world interested in solid waste management.

ISWA has three membership categories:

- National Members, non-governmental organizations representing a country in all aspects of solid waste management within that country. There is only one National Member for a country.
- Individual Members, persons who are working, in or associated with, the field of solid waste management.
- Organization Members, public or private organizations working, in or associated with, the field of solid waste management.

SWANA serves as the National Member for the United States and Canada. In that regard, SWANA sits on the General Assembly, the governing body of ISWA. The SWANA International President and the Executive Director/CEO represent SWANA as the National Member Representatives at the annual meeting of the General Assembly. In addition the John Skinner, SWANA Executive Director and CEO has been elected by the General Assembly to serve on the Board ISWA.

ISWA has National Members in 36 countries worldwide. Through this affiliation National Members are able to gather information on solid waste management practices from around the world and communicate that information to their own membership in their country. In addition ISWA has over 800 Individual and Organization Members.

SWANA Linkage to the ISWA Knowledge Base. SWANA members have direct access to international solid waste literature through the ISWA Knowledge Base, which can be reached from the SWANA eLibrary on the members-only My SWANA web page. The ISWA Knowledge Base is an on-line, searchable, international data base containing over 850 documents from ISWA conferences, workshops, books, reports and training materials. It can be searched by subject matter (e.g. recycling, landfill, energy recovery etc.), country, document type, language and year and the documents can be downloaded in pdf format. SWANA members can reach this data base by signing in to MySWANA.org then going to the eLibrary and follow the link to the ISWA Knowledge Base at the bottom of the page. Once on the Knowledge Base page you will be asked to register (at no cost), and after which you can read and download any of the documents within.

In addition, with the permission from the ISWA National Member from Germany we have added to the SWANA eLibrary all of the papers presented at the 2010 ISWA World Congress that was held in Hamburg.
These papers have been loaded into the eLibrary and can be searched for subject matter and downloaded. All 113 papers can be accessed by entering ISWA into the search box.

The contact information for SWANA’s participation in ISWA is:
John H. Skinner, Ph.D.
Executive Director and CEO
The Solid Waste Association of North America (SWANA)
1100 Wayne Ave, suite 700
Silver Spring, MD 20907
Phone: 240-494-2254
Fax: 301-585-2898
Email address: jskinner@swana.org

The contact information for the ISWA General Secretariat is:
Hermann Koller
Managing Director
International Solid Waste Association (ISWA)
Auerspergstrasse 15/41
A-1080 Vienna, Austria
Phone: +43 1 2536001 14
Fax: +43 1 253600199
Email: hkoller@iswa.org
Web: www.iswa.org
SWANA ASSOCIATION OFFICES OPERATION

SWANA membership is served by a permanent Staff located at the Association Offices in Silver Spring, Maryland (a suburb of Washington, D.C.; 8 miles from the dome of the Capitol Building). SWANA Staff is under the direction of the Executive Director/CEO. SWANA Staff is organized into seven departments and the Office of the Executive Director/CEO (see Organization Chart).

The seven departments are:
- Division & Conference Programs
- Information Technology
- Marketing & Communications
- Training & Certification Programs
- Membership & Chapter Services
- Government Affairs
- Applied Research

Office of the Executive Director/Chief Executive Officer: Guides the operations of the Staff, establishing budget and program plan targets, provides support to the International Board of Directors and Executive Committee, develops proposed policies, serves as the principal focus on external affairs-legislation-regulation-networking with other organizations and international activities. Includes the Executive Director/CEO, Deputy Executive Director, Associate Director, Director of Administration, Accounting Assistant*, and Registrar.

*Accounting: Responsible for financial reporting, accounting and fiscal controls. Two Staff on site dedicated to the daily operations, with outsourced accounting firm preparing monthly and annual reports.

Information Technology: Responsible for operation and maintenance of internal computer networking, as well as external internet and e-mail communications. Oversees and manages all hardware and application software. Manages and directs web-site functions and services. Directed by Director of Information Technology, with a Systems and Network Administrator.

Education and Marketing:
Responsible WASTECON management and exhibit sales, conference management and symposia exhibits sales and sponsorships, contract negotiations, site selection/logistics/registration and onsite management, as well as overseeing training and certification, conference marketing and communications. Directed by the Director of Education and Marketing, with a Manager of Marketing and Communications, Manager of Division and Conference Programs and a Training Manager, oversees all duties and responsibilities and staff within the DCPD, MCD and TCPD.

Division & Conference Programs: Responsible for Technical Divisions governance and event management for WASTECON and specialty symposia. This department also manages the Association’s eSessions program, eLibrary and Excellence Awards program. Directed by the Director of Education & Marketing with a Manager of Division & Conference Programs Department, with two staff members including: a Program Coordinator dedicated to eSessions, eLibrary and working with the SWANA Technical Divisions and a Program Coordinator dedicated to event speaker management and the Excellence Awards program.

Marketing and Communications:
Responsible for all responsible for all Association marketing and communications, including websites management (www.swana.org, www.swanastore.com, www.myswana.org, www.wastecon.org, chapter and conference sites), conference marketing campaigns, training center and online training marketing campaigns, social media development, I AM SWANA newsletter and email marketing, membership
recruitment, retention, and engagement campaigns, public relations/ media management, ARF and career center marketing, exhibit sales and sponsorship coordination and support. The Manager of Marketing & Communications oversees the Associate Marketing Manager, Webmaster, Marketing & Events Program Manager. The Associate Marketing Manager oversees the Exhibits and Marketing Coordinator.

**Training and Certification Programs Department:**
Responsible for training and certification and related goals and program development, including SWANA Training Centers and online training and certification programs, CEU management and testing. The Training Manager oversees the Training Program Manager and the Training Manager oversees the Training Program Coordinator and the Certification Program Coordinator.

**Membership and Chapter Services:** Responsible for membership records/assistance/ acquisition and retention, as well as member and chapter support. Also responsible for increasing membership – recruitment campaigns & marketing, member benefits and chapter services. Directed by the DED with a Chapter Services Liaison.

**Government Affairs:** Responsible for tracking all federal legislation and regulations affecting the solid waste industry, as well as keeping the membership apprised of these developments. Membership is kept informed through articles in SWANA’s monthly newsletter, quarterly reports and eSessions and memos distributed as needed.

**Applied Research:** Responsible for the Identification, assessment and definition of research needs; fostering, supporting and conducting research; also transferring research results to professionals, public policy officials, regulators, and others concerned with solid waste issues. Directed by the Director of Applied Research.
SWANA ASSOCIATION OFFICES STAFF and CONTRACTORS

Communicate With SWANA Staff Via Phone Or Email

The following are staff responsibilities, direct phone lines, Association main phone number with phone extensions, and e-mail addresses:

All Staff can be reached at:
SWANA, 1100 Wayne Avenue, Ste. 700, Silver Spring, MD 20910
Phone (301) 585-2898    FAX (301) 589-7068    Email: info@swana.org

Executive Director/Chief Executive Officer
(Budget, Legislation, Regulations, IB, EC, Policy) ........................................ John Skinner, 240-494-2254 (direct) or 301-585-2898 x254; jskinner@swana.org

Deputy Executive Director (Development of Association’s Annual Program Plan and Budget and general association management) ............................................ Lori Scozzafava, 240-494-2236 (direct) or 301-585-2898 x236; lscozzafava@swana.org

Associate Director (IB, EC, Policy, Bylaws and Staff Administrator of Policy, Awards, Lawrence Lecture, Hickman Internship Program and Scholarship Committees) ........................................ Kathy Callaghan, 240-494-2248 (direct) or 301-585-2898 x248; kcallaghan@swana.org

Director of Administration
(Accounts Receivable & Payable, Employee Benefits, Office Administration) ........................................ Cathy Wilde, 240-494-2247 (direct) or 301-585-2898 x247; cwilde@swana.org

Controller (Financial Reporting, Accounting & Fiscal Controls) ........................................ BDO Seidman, LLP (James Borger, CPA), 240-494-2225 (direct) or 301-585-2898x225; jborger@swana.org

Accounting Assistant
(Accounts Receivable & Payable, Bank Reconciliation) ........................................ Gabrielle Gardner, 240-494-2224 (direct) or 301-585-2898 x224; ggardner@swana.org

Manager of Government Affairs
(Legislative and Regulatory issues, Conference development, EC/IB/Region 4 support) ............... Shannon Crawford, 240-494-2241 (direct) or 301-585-2898 x241; scrawford@swana.org

Director of Information Systems
(Computer Systems) ........................................ Guy Riso, 240-494-2231 (direct) or 301-585-2898 x231; griso@swana.org
Systems and Network Administrator
(Computer Systems) .......................................................... Jack Xi, 240-494-2245 (direct) or 301-585-2898 x245; jxi@swana.org

Database Manager
(IMIS database maintenance, data audits & Analytic report generation) ................................................. Jeff Spence, 240-494-2___ (direct) or 301-585-2898 x___; jsperience@swana.org

Manager of Membership & Chapter Services
(Management of all Membership, Chapter Services & Chapter Partnering activities) .................................................. vacant, 240-494-2223 (direct) or 301-585-2898x223;________@swana.org

Chapter Liaison - Member Services
(Chapter Partnering & Chapter activities) .................................... Estela Martinez, 240-494-2242 (direct) or 301-585-2898 x242; emartinez@swana.org

Director of Education and Marketing
(Management of all Training and Certification activities and Conference Marketing, Public/Media Relations, Communications, EC/IB/Region support, and WASTECON) ......................... Meri Beth Wojtaszek, 240-494-2233 (direct) or 301-585-2898 x233; mwojtaszek@swana.org

Manager of Marketing & Communications Department (MCD)
(Oversees all MCD activities, development of MCD’s Annual Program Plan, management of Association Marketing and Communications and Campaigns, Website, Sponsorships and New Media Development, EC/IB / Region 3 support) .................................................. Kellie Bove, 240-494-2256 (direct) or 301-585-2898 x256; kbove@swana.org

Associate Marketing Manager, MCD
(Print marketing for Association, MSW Management, Oversees Exhibits & Marketing activities) ............................ Alisha McMichael, 240-494-2235 (direct) or 301-585-2898 x235; amcmichael@swana.org

Marketing and Events Program Manager, MCD
(Email marketing for Association, Meeting Planning support, IAM SWANA News) .................................................... Jennifer Jin, 240-494-2250 (direct) or 301-585-2898 x235; jjin@swana.org

Webmaster, MCD
(Websites management: design, content updates, troubleshooting; SWANAnstore.com, database/IT support) .......................................................... Jarrod McLellan, 240-494-2252 (direct) or 301-585-2898 x252; jmclellan@swana.org

Exhibits & Marketing Coordinator, MCD
(Exhibit support for all events and general print and online support to MCD) .......................................................... Naddia Williams, 240-494-238 (direct) or 301-585-2898 x238; nwilliams@swana.org
Manager of Training & Certification Programs Department (TCPD)
(Oversees all TCPD activities, development of TCPD’s Annual Program
Plan and budget, training programs, course updates
and maintenance, EC/IB/Region 1 support) .............................. Patricia Timus, 240-494-2251 (direct) or 301-585-2898 x251; ptimus@swana.org

Training and Certification Coordinator, TCPD
(Certification activities & web-based training development)...Michael Tomaselli, 240-494-2239 (direct) or 301-585-2898 x239; mtomaselli@swana.org

Training Program Coordinator, TCPD
(Training activities – Contracted training, national events
Faculty Support, Training Development and eCourse Development)...........Akila Hunte, 240-494-2257 (direct) or 301-585-2898 x257; ahunte@swana.org

Manager of Division & Conference Programs Department (DCPD)
(Oversees all DCPD activities, development of DCPD’s Annual Program
Plan and budget, Technical Divisions Governance,
Conference development/planning - all conferences, EC/IB/Region 2 support)........Jessica Haislip, 240-494-2253 (direct) or 301-585-2898 x253; jhaislip@swana.org

Program Coordinator, DCPD
(eSessions, eLibrary, Tech News editor, Technical Divisions support
NAWTEC speaker management/tour coordination) ................Jesse Maxwell, 240-494-2237 (direct) or 301-585-2898 x237; jmaxwell@swana.org

Program Coordinator, DCPD
(Excellence Awards, speaker management/tour coordination for
Road to Zero Waste Conf, Landfill Symp, LFG Symp, WASTECON,
writes for Tech News, MySWANA & MSW Management)........Nataliya Gorbataya, 240-494-2243 (direct) or 301-585-2898 x243; ngorbataya@swana.org

Director of Applied Research .......................... Jeremy O’Brien, 704-906-7269 (direct) or 301-585-2898 x258; jobrien@swana.org

Exhibit Sales Manager
(Sales of Exhibits for WASTECON and other SWANA conferences).... Rich Ryan, 330-686-0353 (direct) and 330-322-9785 (cell); rgrsvc@gmail.com

Copy/Mail Room Specialist................................. Nic Bass, 240-494-2222 (direct) or 301-585-2898 x222; nbass@swana.org

SWANA E-MAIL BY SERVICE AREA
Accounting: accounting@swana.org
Applied Research: research@swana.org
Certification: certification@swana.org
Chapter Services: chapters@swana.org
Event Registration: registration@swana.org
Exhibit Information: exhibits@swana.org
Member Services: membership@swana.org
Marketing & Communications: marketing@swana.org
Office of the Executive Director: execoff@swana.org
Division & Conference Programs: dcpd@swana.org
Technical Services: technical@swana.org
Training: training@swana.org
WASTECON: wastecon@swana.org
FY 2012 – 2016 Program Plan

The FY 2012-2016 Program Plan is on-line under http://swanachapters.org/ib – please contact Jarrod McLellan (jmclellan@swana.org) if you do not have the user name and password to access the files.

FY 2012 Budget

Budget information is also on-line at the site noted above and is updated periodically as information is finalized.
Contact Information for International Board Members

Contact Information is listed on the following pages . . . but please note:

Contact information for the International Board will not be included in the Background Manual next year, but will be available online in the Membership Directory.

Here are instructions, and a link, on how to look up your own information, and update it as needed (including adding photos, etc.), and how to access information on others:

To view your record as well as those of other members, follow these 6 easy steps:

1. Sign into www.SWANA.org (login is your email address and password is the first letter of your first name in CAPS plus member ID, i.e. G12345, unless you have already changed your password)
2. To edit your profile (after you log in), select “My Account” from the tabs across the top.
3. Each section of the online profile has an add/edit link, allowing you to make modifications as needed. Areas include contact information, Bio, Job History and Picture.
4. To update your privacy settings, select “My Account” from the tabs across the top and select “My Privacy Settings”.
5. To find another member, select Directory along the top main menu. This will bring you to the find a member page. Enter information for the member you’d like to find (the more information you provide, the narrower the search results).
6. After you enter the search criteria, you will see the results page. You will have three options for most members.
   a. Click on their name to view their online profile
   b. Add xxx as a contact (this will link them to your profile)
   c. Send message

Should you have any questions or concern, contact SWANA for assistance.
SWANA

INTERNATIONAL BOARD MEMBERS FY 2012

MEMBERS OF THE EXECUTIVE COMMITTEE and INTERNATIONAL BOARD

PRESIDENT
James D. Warner, Chief Executive Officer
Lancaster County Solid Waste Authority
1299 Harrisburg Pike
P.O. Box 4425
Lancaster, PA 17604-4425
717-397-9968
717-735-0173 direct
717-397-9973 FAX
jwarner@lcswma.org

PAST PRESIDENT
Sara Bixby, Executive Director
South Central Iowa Solid Waste Agency
1736 Highway T17
Tracy, Iowa 50256
641-828-8545 641-842-3722 FAX
sbixby@sciswa.org
also: sbixby@iowatelecom.net

VICE PRESIDENT
Anne Germain
Delaware Solid Waste Authority
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<tr>
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</thead>
<tbody>
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</tr>
<tr>
<td>International President James <strong>Warner</strong></td>
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<tr>
<td>International Vice President Anne <strong>Germain</strong></td>
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<tr>
<td>Private Sector Director Kerry <strong>Kelly</strong></td>
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<tr>
<td>TDIBR Dennis <strong>Guy</strong></td>
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<tr>
<td>TDIBR John <strong>Carlton</strong></td>
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<tr>
<td>Atlantic Canada Chapter Director Ross <strong>Maybee</strong></td>
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<tr>
<td>Kentucky Chapter Director Steve <strong>Feese</strong></td>
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<tr>
<td>Massachusetts Chapter Director Richard <strong>Spieler</strong></td>
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<tr>
<td>Mid-Atlantic Chapter Director Dana <strong>Murray</strong></td>
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<tr>
<td>New Jersey Chapter Director Bill <strong>Vukoder</strong></td>
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<tr>
<td>New York Chapter Dir Bruce <strong>Howie</strong></td>
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<tr>
<td>Northern New England Chapter Director Jeff <strong>Murray</strong></td>
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<tr>
<td>Ohio Chapter Director Michael <strong>Greenberg</strong></td>
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<tr>
<td>Ontario Chapter Director Art <strong>Mercer</strong></td>
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<tr>
<td>Pennsylvania Chapter Director Robert <strong>Watts</strong></td>
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<tr>
<td>**SWANA Staff Shannon <strong>Crawford</strong></td>
</tr>
<tr>
<td>Region Council Five Members</td>
</tr>
<tr>
<td>----------------------------</td>
</tr>
<tr>
<td><strong>Regional Council Five Director and Georgia Chapter Director James Corley</strong></td>
</tr>
<tr>
<td>Private Sector Director Tammy <strong>Hayes</strong></td>
</tr>
<tr>
<td>Private Sector Director Bernie <strong>Melcher</strong></td>
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<tr>
<td>Private Sector Director Marc <strong>Rogoff</strong></td>
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<tr>
<td>Private Sector Director William <strong>Flower</strong></td>
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<tr>
<td>TDIBR William <strong>Malone</strong></td>
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<tr>
<td>Alabama Chapter Director Tim <strong>Woody</strong></td>
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<tr>
<td>At-Large Chapter Director Miguel <strong>Ray</strong></td>
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<tr>
<td>Caribbean-Puerto Rico Chapter Director Hanna <strong>Rodriguez</strong></td>
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<tr>
<td>Florida Sunshine Chapter Co-Director Warren <strong>Smith</strong></td>
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<tr>
<td>Louisiana Chapter Dir Don <strong>Breaux</strong></td>
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<tr>
<td>Mississippi Chapter Director Kapp <strong>Perry</strong></td>
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<tr>
<td>North Carolina Chapter Director Jeryl <strong>Covington</strong></td>
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<tr>
<td>So Carolina Chapter Director Marcia <strong>Papin</strong></td>
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<tr>
<td>Tennessee Chapter Director Pete <strong>Reed</strong></td>
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<tr>
<td>Virginia Chapter Director Jeff <strong>Smithberger</strong></td>
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<td><strong>SWANA Staff Lori Scozzafava</strong></td>
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</table>
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Sara Bixby 2011
John Hadfield 2010
Carl Newby 2009
Laurie Batchelder Adams 2008
Tom Parker 2007
Andy Quigley 2006
Rick Mauck 2005
Allen Lynch 2004
Nancy Nevil 2003
Mark Bryant 2002
Jack Friedline 2001
Steve Viny 2000
Mark Hammond 1999
Steve Maguin 1998
Durwood Curling 1997 deceased 2010
Herb Flosdorf 1996
John Abernethy 1995
Curt Kemppainen 1994
N.C. Vasuki 1992-1993
Walter Brodowski 1991
Denny Kerton 1990
Bob Bruhn 1989
Pam Day 1988
Ken Smith 1987
Phil Richmond 1986
Jim Considine 1985
Peter Wong 1984 deceased
Gary Vroman 1983
Tim Hunt 1980-1982
Bob Epler 1979
Bill Larson 1978-1979
Bob Lawrence 1976-1977
Tom King 1975
Harry Frisby 1975
Willie Case 1974
Jerry Fairbanks 1973
Clarence Price 1972
Jim Cornelius 1971
Jacob Mynederse 1970
Art Bonnell 1969 deceased
Bob Lawrence 1968 deceased
Les Haug 1967
Clarence Dean/Ed Steparek1966*
Earl Records 1965*
John Gaul 1964*
Frank Machado 1963*
Grant Flint 1962* deceased

* Although SWANA was organized as GRCDA in 1961, it did not incorporate as an international organization until 1966. The Presidents listed were Presidents of the Southern California Chapter and provided much of the leadership in the early years to create GRCDA as an association of municipal solid waste management professionals.
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